

**BUILDING PERMIT APPLICATION
CASS COUNTY, NEBRASKA**

Date: _____

Instructions:

1. Fill out application form completely. Please print or type. Use additional sheets if needed.
2. Contact Cass County Zoning if you have any questions @ 402-296-9359 or zoning@casscountyne.gov

Applicant's name on permit: _____

1. Owner's name: _____
2. Owner's phone: _____
3. Property address: _____
_____ Zip code: _____
4. Contractor's name: _____
5. Contractor's phone: _____
6. Email address: _____
7. Explain in detail what you propose to do: _____

Administrative Use Only

Parcel ID: _____ Zoning: _____

Legal Description: _____

CASS COUNTY DEPT OF ZONING AND INSPECTIONS
13860 12TH ST., PLATTSMOUTH, NE 68048
Michael Jensen; Cass County Zoning Administrator
Phone: (402)296-9359; Fax: (402)296-0604
zoning@cassne.org

CASS COUNTY PERMIT NUMBER:

ADDRESS:

LEGAL DESCRIPTION:

I am depositing \$500 with the Cass County Zoning Department. I understand that a Final Inspection Approval is required prior to occupancy.

I understand that if I move into the residence or allow the owner to move in or move any personal items into the residence (including garage) before a final inspection is performed, I will not only forfeit the \$500 deposit but will also be subject to a fine of up to \$100 per day with each day of non-compliance being considered a separate offense. I also understand that if work is not started within 180 days of permitting, I could forfeit the \$500 deposit and the permit can be voided.

APPLICANT: _____

DATE: _____

The \$500 deposit will be returned to the applicant, if not forfeited due to occupancy or failure to commence within 6 months (180 days), after Final Inspection of the structure.

DEPOSIT RECEIVED: _____

DATE: _____

Michael J. Jensen; Cass County Zoning Administrator

CASS COUNTY ZONING
13860 12TH ST
PLATTSMOUTH, NE 68048
402-296-9359

BUILDING INSPECTION INFORMATION

YOU MUST CALL IN ALL INSPECTIONS! FAILURE TO DO SO WILL RESULT IN JOB DELAYS AND POSSIBLE FINES.

The following is a list of required inspections. The list of required inspections may vary in order.

1. **FOOTING:** **After** trenches have been prepared and **Prior** to pouring.
2. **FOUNDATION:**
 - a. **Blocked Walls:** **After** foundation walls are completed and **Prior** to any framing.
 - b. **Poured Walls:** Walls must be inspected **Prior** to pouring
3. **GROUNDWORK:** **Prior** to covering any plumbing below grade with sand, gravel or soft, clean dirt. This includes inspection of the radon mitigation system prior to covering.
4. **RADON INSPECTION:** **After** gravel and poly and **Prior** to floor being poured.
5. **FRAMING, ELECTRICAL, PLUMBING AND MECHANICAL:** **Prior** to installing insulation. State Electrical Inspection must be done **Prior** to Cass County.
6. **INSULATION:** **After** rough-in
7. **SEPTIC:** **After** the tank and laterals have been set and **Prior** to covering.
8. **FINAL:** Final inspection is **REQUIRED** (after State Electrical final is completed) upon completion of the structure. A **forfeiture of the \$500.00** security deposit will happen if occupancy is established before final inspections are done.

INSPECTIONS WILL BE MADE BETWEEN 9:00 A.M. AND 4:00 P.M. MONDAY THROUGH FRIDAY, EXCEPT LEGAL COUNTY HOLIDAYS. PLEASE CALL THE COUNTY ZONING OFFICE 24 HOURS PRIOR TO THE DATE OF THE REQUIRED INSPECTION AT 402-296-9359.



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13860 12TH ST
PLATTSMOUTH, NE 68048

CURRENT CASS COUNTY CODES: 2012 IBC, IRC, IPC, IMC, IFGC
2017 NEC AND 2018 IEC

NEEDED FOR A NEW RESIDENCE PERMIT:

- Architectural & set back approval (town, village or SID)
- Septic & lateral site plan (if applicable)
- Perk test (if applicable)
- 3 sets of plans including:
 - 4-side views
 - Footing detail showing rebar placement
 - Foundation detail showing rebar and anchor bolt placement
 - Framing construction notes
 - Plumbing fixture locations
 - Roof detail showing ice & water shield
 - Energy detail – RESchek
- Electrical plans showing basic electrical detail
- Plot plan showing access and set backs
- Letter of approval (Beaver Lake, Buccaneer Bay, any village or city)
- Elevation Certificate (if in a flood plain)
- 2 checks:
 - 1 for permit
 - 1 for deposit (new residence - \$500) this will not be cashed but will be held and sent back with the Occupancy permit.



CASS COUNTY DEPT OF ZONING AND INSPECTIONS

13860 12th St

PLATTSMOUTH, NE 68048

Michael Jensen ~ Zoning Administrator
Phone (402) 296-9359 ~ Fax (402) 296-0604

2024

CONTRACTOR REGISTRATION APPLICATION

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Contact Name: _____

License information: _____

Type of work performed: _____

Email address: _____

Signature _____ Date _____

*Please write legibly.

Please note: All field required

Cass County Zoning Regulations require a check or money order for \$20.00 and a certificate of insurance (this can be faxed in directly from your insurance company).